

STAGING REQUIREMENTS

WILL & COMPANY

A Christmas Carol

Will & Company and the education staff of the Music Center would like your school/organization to have as rewarding an arts education experience as possible. The success and safety of the artist depends a great deal on your help and preparation.

- Go over the Staging Requirements on this page carefully. If you do not meet the minimum requirements listed or have questions, please contact your Program Associate at the Music Center.
- Duplicate and distribute the attached Curriculum Connection to all teachers.

Your hard work and attention to detail will allow you and your students to enjoy the benefit of a complete performance, as well as creating a safe environment for the artist. Thank you for giving our staff and artists the opportunity to contribute to your arts education program.

For information regarding programs related to this one, refer to the Music Center's education website.

SAMPLE INTRODUCTION:

"I would like to introduce today's performance which is presented by the Music Center of Los Angeles County. The name of this company of actors is **Will and Company**. They will be presenting scenes from Charles Dickens' classic novel *A Christmas Carol*. Please welcome **Will and Company!**"



PRIOR TO THE PERFORMANCE DAY:

Space:

- 15' x 10' minimum (there is flexibility with this).
- Must be clean and lighted.

Surface:

- Freshly mopped (not waxed)
- Irregularities covered with tape
- Extraneous clutter removed.

Dressing Area:

- One clean, secured dressing area will be needed

Student Participation:

- This performance provides a unique opportunity for a few students from your school to be performers in each show.
- Please select 8 – 10 students to participate for each show. (You may have a different group for each performance if there are multiple shows in one day, or allow one group to perform for each show.)
- Students should report to the performance space 30 minutes prior to the performance. (If performance schedule is tight and includes multiple shows, all students should arrive 30 prior to the first performance.)

ON PERFORMANCE DAY:

Arrival:

- 60 minutes prior to the scheduled start time to prepare and set up.

Parking:

- Three spaces, one as close to the venue as possible, for loading and unloading

Assistance:

- Please have a school representative ready to welcome the performers and to stay and help as needed.

Start Time:

- Please prepare to start the program on time.
- Students should be in the venue, seated and ready to begin at the listed times.